

**Killeen Independent School District
SBDM Committee Minutes
October 10, 2024**

Meet and Greet: Members were provided with the opportunity to engage in conversations with fellow members while enjoying refreshments.

Call to Order: The meeting was called to order at 4:37 pm. Roll call was conducted.

Welcome Message from Dr. Fey

Dr. Fey thanked teachers for their commitment to education. Dr. Fey thanked parents for the role they have in raising their children. She thanked the committee for being here and helping the district move forward. Dr. Fey was asked about her vision for the district. She answered that having our students have access to grade level curriculum is important to her. She addressed specific behavioral issues that are affecting the classroom. She explained that she comes from a family of five and is the only one who has an education. She stated that education is a game changer and that is what keeps her up at night regarding student success.

Williams: Explained that he is a community member who served in the military.

Frate: Asked about behavior. Dr. Fey answered we need to expertly train our staff. The district initiated a behavior management program: Capturing Kids Hearts. By building the capacity of our employees, we hope to provide effective tools to reduce interruptive behaviors that affect instruction and to build positive self-regulating techniques within our student body.

Self: Asked if KISD can influence the amount of vape shops we have within our community. Dr. Fey explained that due to zoning laws there is not much that we can do. Stated that the number of incidents regarding vaping sensor alerts have increased substantially from last year to this year. Dr. Fey is open to suggestions to help combat this issue. The problem is our students are addicted to vaping.

Williams: Suggested to repeatedly remind students of the rules and consequences of vaping. The constant reminders would affect the overall mindset of vaping. Dr. Fey responded that education is key.

Deweese: Mentioned that the amount of stress our students are dealing with would make adults crumble. She mentioned building trust and positive relationships with students so that they would have someone to turn to when dealing with situations.

Item #1: Introductions (Shinn)

Mrs. Shinn introduced herself as the director of Federal and State Programs. She expressed appreciation of the work of the committee. She thanked Dr. Fey for the time spent with the committee.

Item #2: Purpose of SBDM & Role of Chairperson/Secretary (Shinn)

SBDM is a structure of law. Two-thirds of the committee should be teachers and one-third should be parents and community members that contribute to the success of our students. The Site Based Decision Making meetings allows for a forum of elected/appointed members to serve in an advisory capacity regarding district priorities, goals, strategies within the District Improvement Plan. SBDM is a place for stakeholders to share their thoughts and how we can improve our district. We use this committee to help plan and develop DIP. Example: pouches for cell phone (data collection). Mrs. Shinn explained the roles of chairperson and secretary and nominations will be taking place tonight.

Item #3: Robert's Rules & Nominations (Delgado)

Mrs. Delgado instructed the committee to turn to the last page of the packet to look at a brief summarization of Robert's Rules. Mrs. Delgado provided a brief synopsis of the rules. As an example, she explained that when you ask a question or speak during the meeting, you must state your last name before making the comment/question. A chairperson and secretary will need to be elected for the upcoming school year. Mrs. Delgado described the role of chairperson and secretary.

Deweese: Asked how the committee would get to know each other to make an informed decision for the elections. It was explained that due to the additional time allotted for Dr. Fey's welcome message, introductions would be postponed. The committee took a vote to postpone nominations/elections until the next meeting. This would allow members the opportunity to introduce themselves and to provide background information regarding their interest in being elected.

Delgado asked the committee: Who would like to postpone the election? Everyone raised their hand.

Dunnells: Asked that last year they just said a little bit about themselves and then they voted. Why change it for this year? Delgado explained that it can be an uncomfortable situation when people are voting in public and this year the decision was made to nominate by ballot and elect via digital voting.

Delgado explained there will be a survey at the end of every meeting to ensure that everyone has an opportunity to communicate comments, questions, or concerns that they may not have been able to address during the meeting.

Item #4: Human Resources Presentation (District Calendar 2025-2026) (Cole & Carter)

Mrs. Carter explained her role with KISD. She explained they cannot hire anyone until they have a 25-26 calendar in place. She pointed out that April 6th is a PD and April 7th is a test day. She asked where would you move that PD Day if you could? She explained the chart that has the differences in calendar option with the most significant dates included. She really wants feedback on April 6th date and the options with the extra 7 mins added for calendar B & C.

Davie: Asked why Feb. 13th has been designated as a closure date for the district. Feedback from staff was that it is a long way to spring break and Monday is a federal day and that was a way to have an extended weekend.

Davie: Asked why there was a need for 2 days of PD in April. Response: The day after easter was a day that was challenging to get substitutes.

Davie: Asked if there a calendar that's a favorite. Response: No one is leaning towards any of the options, at this time they were just wanting feedback.

Deweese: Asked why the number of days before school is getting less and less. Baker responded that it's because of fall break and teachers went from 187 contract to 183. Deweese expressed that it puts so much pressure on teachers to have their classroom ready by the fourth workday for "Meet the Teacher". This is on top of being required to attend mandatory training throughout the day.

Someone suggested that February 3rd be designated as a PD Day so that staff could have one every month. Someone asked why there are 2 days off in one month. Mrs. Carter explained we are mirroring the military days off. Someone asked why April 24th was designated as a PD Day. Mrs. Carter explained leadership got feedback that staff were not able to participate in voting for spring elections in May and that this would allow staff the opportunity to vote.

Item #5: SBDM Website, Electronic Vote, Survey

Mrs. Delgado went over the QR codes to the SBDM website and collection of feedback survey.

Future Meetings & Adjourn: The date for the next scheduled SBDM meeting for November 14, 2024, was announced. The meeting was adjourned at 6:01 pm.

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