

Killeen Independent School District

Exempt 2023-2024 Monthly Pay Calendar



Direct deposit funds are available to the banks the day before payday. However, every bank has a different policy regarding availability of direct deposit funds. The following are the tentative scheduled pay dates and periods for the 2023/2024 school year. **These dates are subject to change.*

Month	Paycheck Date	Direct Deposit Date	Period Covered (Absences taken during dates below will process on corresponding check dates)	◆ Time & Attendance Due Date	Manual Timecards Due to Payroll
August	8/25/2023	8/24/2023	08/01/23 - 08/31/23	◆8/16/2023	8/2/2023
**September	9/22/2023	9/21/2023	09/01/23 - 09/30/23	◆9/13/2023	8/30/2023
October	10/27/2023	10/26/2023	10/01/23 - 10/31/23	◆10/18/2023	9/27/2023
November	11/22/2023	11/22/2023	11/01/23 - 11/30/23	◆11/10/2023	11/1/2023
**December	12/22/2023	12/21/2023	12/01/23 - 12/31/23	◆12/13/2023	11/29/2023
**^^January	1/19/2024	1/19/2024	01/01/24 - 01/31/24	◆1/10/2024	12/27/2023
^^February	2/23/2024	2/23/2024	02/01/24 - 02/29/24	◆2/14/2024	1/24/2024
March	3/29/2024	3/28/2024	03/01/24 - 03/31/24	◆3/20/2024	2/28/2024
April	4/26/2024	4/25/2024	04/01/24 - 04/30/24	◆4/17/2024	4/3/2024
May	5/24/2024	5/23/2024	05/01/24 - 05/31/24	◆5/15/2024	5/1/2024
June	6/28/2024	6/27/2024	06/01/24 - 06/30/24	◆6/18/2024	5/29/2024
July	7/26/2024	7/25/2024	07/01/24 - 07/31/24	◆7/17/2024	7/3/2024

Exempt (Professional) - employee pay is pro-rated. Exempt employees' pay is not based on the highlighted pay period. Exempt- Function pay, additional duties, Comp earned, and absences may process during the month they occur, as long as they are approved on or before the dates listed above (◆). If they are not approved by the ◆due date of each month, they will process on the next scheduled pay date.

For employees that are not on direct deposit, your June & July checks are mailed to the address on file. Please ensure that your address is correct with Human Resources or Auxiliary Human Resources.

**Early Pay Dates

^^Direct Deposit is Friday

◆Time & Attendance Due Date

Killeen Independent School District

Non-Exempt 2023-2024 Monthly Pay Calendar



Direct deposit funds are available to the banks the day before payday. However, every bank has a different policy regarding availability of direct deposit funds. The following are the tentative scheduled pay dates and periods for the 2023/2024 school year. **These dates are subject to change.*

Month	Paycheck Date	Direct Deposit Date	Period Covered (Absences taken during dates below will process on corresponding check dates)	Manual Timecards Due to Payroll
August	8/25/2023	8/24/2023	07/01/23 - 07/28/23	8/2/2023
**September	9/22/2023	9/21/2023	07/29/23 - 08/25/23	8/30/2023
October	10/27/2023	10/26/2023	08/26/23 - 09/22/23	9/27/2023
November	11/22/2023	11/22/2023	09/23/23 - 10/27/23	11/1/2023
**December	12/22/2023	12/21/2023	10/28/23 - 11/24/23	11/29/2023
**^^January	1/19/2024	1/19/2024	11/25/23 - 12/22/23	12/27/2023
^^February	2/23/2024	2/23/2024	12/23/23 - 01/19/24	1/24/2024
March	3/29/2024	3/28/2024	01/20/24 - 02/23/24	2/28/2024
April	4/26/2024	4/25/2024	02/24/24 - 03/29/24	4/3/2024
May	5/24/2024	5/23/2024	03/30/24 - 04/26/24	5/1/2024
June	6/28/2024	6/27/2024	04/27/24 - 05/24/24	5/29/2024
July	7/26/2024	7/25/2024	05/25/24 - 06/28/24	7/3/2024

Non-Exempt - employee pay is pro-rated. The highlighted pay periods represent when absences taken will process. Paid extra hours and overtime hours worked are also based on highlighted dates and process on corresponding paycheck.

For employees that are not on direct deposit, your June & July checks are mailed to the address on file. Please ensure that your address is correct with Human Resources or Auxiliary Human Resources.

**Early Pay Dates

^^Due to holiday, direct deposit is Friday

Killeen Independent School District 2023-2024 Semi-Monthly Pay Calendar



Direct deposit funds are available to the banks the day before payday. However, every bank has a different policy regarding availability of direct deposit funds. The following are the tentative scheduled pay dates and periods for the 2023/2024 school year. *These dates are subject to change.*

Month (FOM) First of Month (EOM) End of Month	Paycheck Date	Direct Deposit Date	Period Covered	# of weeks paid	Manual Timecards Due to Payroll (temps & student workers)
July (FOM)	7/14/2023	7/13/2023	06/10/23 - 06/30/23	3	6/28/2023
July (EOM)	7/28/2023	7/27/2023	07/01/23 - 07/14/23	2	7/12/2023
August (FOM)	8/11/2023	8/10/2023	07/15/23 - 07/28/23	2	8/2/2023
August (EOM)	8/25/2023	8/24/2023	07/29/23 - 08/11/23	2	8/16/2023
^^September (FOM)	9/8/2023	9/8/2023	08/12/23 - 08/25/23	2	8/30/2023
September (EOM)	9/22/2023	9/21/2023	08/26/23 - 09/08/23	2	9/13/2023
October (FOM)	10/6/2023	10/5/2023	09/09/23 - 09/22/23	2	9/27/2023
October (EOM)	10/27/2023	10/26/2023	09/23/23 - 10/06/23	2	10/11/2023
November (FOM)	11/10/2023	11/9/2023	10/07/23 - 10/27/23	3	11/1/2023
**November (EOM)	11/22/2023	11/22/2023	10/28/23 - 11/10/23	2	11/15/2023
December (FOM)	12/8/2023	12/7/2023	11/11/23 - 11/24/23	2	11/29/2023
**December (EOM)	12/22/2023	12/21/2023	11/25/23 - 12/08/23	2	12/13/2023
^^January (FOM)	1/5/2024	1/5/2024	12/09/23 - 12/22/23	2	12/27/2023
**^^January (EOM)	1/19/2024	1/19/2024	12/23/23 - 01/05/24	2	1/10/2024
February (FOM)	2/2/2024	2/1/2024	01/06/24 - 01/19/24	2	1/24/2024
^^February (EOM)	2/23/2024	2/23/2024	01/20/24 - 02/02/24	2	2/7/2024
March (FOM)	3/8/2024	3/7/2024	02/03/24 - 02/23/24	3	2/28/2024
March (EOM)	3/29/2024	3/28/2024	02/24/24 - 03/08/24	2	3/13/2024
April (FOM)	4/12/2024	4/11/2024	03/09/24 - 03/29/24	3	4/3/2024
April (EOM)	4/26/2024	4/25/2024	03/30/24 - 04/12/24	2	4/17/2024
May (FOM)	5/10/2024	5/9/2024	04/13/24 - 04/26/24	2	5/1/2024
May (EOM)	5/24/2024	5/23/2024	04/27/24 - 05/10/24	2	5/15/2024
June (FOM)	6/7/2024	6/6/2024	05/11/24 - 05/24/24	2	5/29/2024
June (EOM)	6/28/2024	6/27/2024	05/25/24 - 06/07/24	2	6/12/2024
July (FOM)	7/12/2024	7/11/2024	06/08/24 - 06/28/24	3	7/3/2024
July (EOM)	7/26/2024	7/25/2024	06/29/24 - 07/12/24	2	7/17/2024

Manual Timecard Notes: All paper cards are a manual process that involves several departments. We will do our best to process all cards that are turned in on time as soon as possible. For employees that are not on direct deposit, your 11/22/2023 and 1/5/2024 checks are mailed to the address on file. Please ensure that your address is correct with Human Resources or Auxiliary Human Resources.

****Early Pay Dates**

^^Due to holiday direct deposit is on Friday