NEW ITEM /OPTION REQUEST FORM (ASB-101)
(Cashier can print an option report upon request)
Campus:_____

If this is a student activity has the AF-108 been completed and approved? YES ☐ NO ☐

Would you like this fundraiser featured on the online Student Store? YES ☐ NO ☐

 Dates Featured_____ to _____ (Item removed from Webstore after this date)

Activity Fund Account:_____

Name of Item/Fundraiser:_____

Detailed Description of Item/Fundraiser (will appear on website):_____
_____
_____

Price of Item: $_____

Item Taxable: YES ☐   NO ☐ (Please see below if marked "yes")

- **Does price listed above include taxes?** YES ☐ NO ☐

SIZE OPTION -
- **Standard Options are XS-XXL; will this suffice?** YES ☐ NO ☐
- **Does the vendor charge extra for larger sizes? (if yes, please see below)** YES ☐ NO ☐
- **If Yes to additional charge, how much per size? $**_____

OTHER OPTION   YES ☐   NO ☐

Other options you would like to see on receipt.   (Ex. Teacher's Name, Student's name, Grade)

_____
_____
_____

Administration Use Only:

Date Received: _____

Charter Approved: Yes ☐   No ☐

AF-108 Approved: Yes ☐   No ☐

Date Item/Option Created: _____